

**SPECIAL MEETING  
OF THE BOARD OF TRUSTEES  
HOUSTON COMMUNITY COLLEGE**

**October 10, 2013**

**Minutes**

The Board of Trustees of Houston Community College held a Special Meeting on Thursday, October 10, 2013 at the HCC Administration Building, 2<sup>nd</sup> Floor, 3100 Main in Seminar Room A, Houston, Texas.

**MEMBERS PRESENT**

Bruce Austin, *Chair*  
Sandie Mullins, *Vice Chair*  
Eva Loreda, *Secretary*  
Herlinda Garcia  
Carroll G. Robinson  
Neeta Sane

**ADMINISTRATION**

Renee Byas, Acting Chancellor  
Destinee Waiters, Acting General Counsel  
Shantay Grays, Executive Officer to the Chancellor  
William Carter, Vice Chancellor, Information Technology  
Charles Cook, Vice Chancellor, Academic Affairs  
Thomas Estes, Vice Chancellor, Finance and Planning  
Diana Pino, Vice Chancellor, Student Success  
Margaret Ford Fisher, President, Northeast College  
Fena Garza, President, Southwest College  
Cheryl Peters for William Harmon, President, Central College  
Zachary Hodges, President, Northwest College  
Irene Porcarello, President, Southeast College  
Betty Young, President, Coleman College  
Janet May, Chief Human Resources Officer  
Remmele Young, Associate Vice Chancellor, Governmental and External Affairs

**OTHERS PRESENT**

Amanda Edwards, System Counsel, Bracewell & Giuliani  
Michelle Novak, President, Faculty Senate  
Ava Cosey, President, COPA  
Other administrators, citizens and representatives from the news media

**CALL TO ORDER**

Mr. Bruce Austin, Chair, called the meeting to order at 3:49 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

**SECOND PUBLIC HEARING REGARDING EFFECTIVE, ROLLBACK, AND DEBT SERVICE TAX RATES CALCULATIONS**

Mr. Austin provided an opportunity for citizens to address the Board regarding the effective, rollback, and debt service tax rates calculations.

No citizens were present to address the Board.

Mr. Austin announced that the Board would vote to adopt the tax rate at the Regular Board meeting scheduled for 4:00 p.m. on Thursday, October 17, 2013 at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

**APPOINTMENT FOR HOUSTON COMMUNITY COLLEGE TRUSTEE POSITION, DISTRICT V AND ANY OTHER RELATED AUTHORIZATIONS NECESSARY FOR FURTHER ACTION**

Motion – Mrs. Sane moved and Ms. Loredo seconded.

Mr. Austin announced that both candidates were not informed regarding the Board considering the appointment .

Motion – Mrs. Sane moved and Ms. Loredo seconded to postpone consideration until the Regular meeting.

Vote – The motion passed with a vote of 5-0-1 with Mrs. Garcia abstaining.

**LEASE AGREEMENT FOR 2302 FANNIN, HOUSTON, TEXAS**

Motion – Mrs. Sane moved and Mr. Robinson seconded.

Mrs. Sane inquired if there is 3,000 sq. ft. available to house the program within HCC facilities as opposed to entering into a lease.

Mrs. Byas noted that there is space available at the O'Quinn facility; however, renovation would be necessary. She informed that space is available at Missouri City; however, program director would prefer to house the program in the downtown area. Mrs. Byas apprised that the grant specifies that the office must be located in the central business district.

Mrs. Garcia inquired as to who represents 2302 Fannin. Ms. Loredo noted that it is within her district.

Mrs. Garcia asked counsel to apprise about the legal compliance regarding discussion of such matters in open session. Ms. Amanda Edwards informed that real estate matters could be discussed in closed session if the matter is regarding the negotiation of price. She apprised that general matters can be discussed in open session.

Mrs. Garcia noted that this would serve as a great opportunity for the college.

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Ms. Loreda informed that unless there is space at 3100 Main, she would recommend proceeding with approval of the item.

Mrs. Sane apprised that her exploration is regarding suitable available space within the college facilities.

Vote – The motion passed vote of 5-0-1 with Mrs. Sane abstaining.

**ADJOURNMENT**

With no further business coming before the Board, the meeting adjourned at 4:02 p.m.

*Minutes recorded, transcribed & submitted by:*  
Sharon Wright, Manager, Board Services

Minutes Approved as Submitted: November 21, 2013