

**MEETING OF THE
CHANCELLOR EVALUATION COMMITTEE
OF THE BOARD OF TRUSTEES
HOUSTON COMMUNITY COLLEGE**

December 17, 2015

Minutes

The Chancellor Evaluation Committee of the Board of Trustees of Houston Community College held a meeting on Thursday, December 17, 2015, at the HCC Administration Building, Second Floor Auditorium, 3100 Main, Houston, Texas.

MEMBERS PRESENT

Adriana Tamez, *Chair*
Zeph Capo, *Committee Member*
Eva Loredo, *Committee Member*
Robert Glaser
Dave Wilson

ADMINISTRATION

Cesar Maldonado, Chancellor
Melissa Gonzalez, Chief of Staff
Ashley Smith, General Counsel
William Carter, Vice Chancellor, Information Technology
Butch Herod, Vice Chancellor, Innovation, Planning and Institutional Analytics
Teri Zamora, Senior Vice Chancellor, Finance and Administration
Margaret Ford Fisher, President, Northeast College
William Harmon, President, Central College
Madeline Burillo, Interim President, Southwest College
Zachary Hodges, President, Northwest College
Phillip Nicotera, President, Coleman College
Janet May, Chief Human Resources Officer

OTHERS PRESENT

Jarvis Hollingsworth, Board Counsel, Bracewell & Giuliani; and other administrators.
Other administrators, citizens and representatives from the news media

CALL TO ORDER

Dr. Adriana Tamez, Committee Chair, called the meeting to order at 3:00 p.m. and declared the Board convened to consider matters pertaining to Houston Community College as listed on the duly posted Meeting Notice.

CHANCELLOR'S EVALUATION TIMELINE FOR 2015 – 16

Motion – Ms. Loredo moved and Mr. Capo seconded.

Vote – The motion passed with a vote of 3-0.

CHANCELLOR’S EVALUATION FOR 2014 – 15 AND ANY OTHER RELATED MATTERS, AS NECESSARY

(Dr. Evans-Shabazz arrived at 3:01 p.m.)

Mr. Hollingsworth apprised the item would be discussed in closed session.

ADJOURNED TO CLOSED SESSION

Dr. Tamez adjourned the meeting to Executive Session at 3:03 p.m. notice having previously been given and reiterated in accordance with Sections 551.071, 551.072, and/or 551.074 of the Open Meetings Law. Dr. Tamez stated that any final action, vote or decision on any item discussed in Executive Session would be taken up in Open Session or in a subsequent Public Meeting.

(The following Trustees were present: Capo, Glaser, Loredo, Mullins, Sane, Tamez, Evans-Shabazz and Wilson)

Dr. Tamez reconvened the meeting in Open Session at 4:00 p.m. and entertained any motions on pending matters.

Motion – Ms. Loredo moved item II.A (*Chancellor’s Evaluation for 2014-15 and Any Other Related Matters, As Necessary*) under the Chancellor Evaluation Committee approve a one-time compensation of 3.5% for Chancellor Maldonado for his goals and accomplishments for 2014-2015 year. Mr. Capo seconded.

Vote – The motion passed with a vote of 3-0.

ADJOURNMENT

With no further business coming before the Board, the meeting adjourned at 4:01 p.m.

Minutes recorded, transcribed & submitted by:

Rose Sarzoza-Pena
Manager, Board Services

Minutes Approved as Submitted: February 25, 2016