

Solicitation Amendment No. 002

To:	Date:
Prospective Bidders:	November 20, 2009
Project Title:	Project No.:
Interior Plant Installation and Services	10-04

Description of Solicitation Amendment: The Scope of Services (Attachment No. 3) of the Invitation for Bids for Interior Plant Installation and Services (#10-04) is hereby amended as follows:

- I. The following provision in Attachment No. 3, Scope of Services, Paragraph II., Services To Be Performed, is hereby removed in its entirety:
 "Initially, the Contractor must assess all plants for condition. After 30 days into the Contract, all plants, whether existing, or provided by the Contractor will be the sole responsibility of the contract."

- II. The following change is hereby made to Attachment No. 3, Scope of Services, Paragraph II., Services To Be Performed:

Paragraph 7, Section B, Missing Plants and Replacement, is hereby modified to read as follows:
 "Contractor shall replace, at no cost to HCC, new any plant which does not remain in an attractive condition or which loses its original shape and height through leaf fall or excessive growth due to contractor's failure to properly maintain the plants. Replacements shall be made within **five (5)** working days after receipt of notice from the Director of Maintenance", or designee.

- III. The following provision is hereby added to Attachment No. 3, Scope of Services, Paragraph III., Submittals as Paragraph G:

G. Within thirty (30) days into the contract, the Contractor shall perform a complete inventory of all plants, listing the variety of plant as well as the condition, compile a report of the findings and submit the report to the Director of Maintenance or designee.

- IV. The following change is hereby made to Attachment No. 3, Scope of Services, Paragraph IV, Guaranty and Replacement of Plants, Paragraph 2, Replacement. Change the first sentence to read:
 "At any time during the one (1) year guaranty period, any non-living plant shall be replaced within **five (5)** working days after receipt of notice from the Director of Maintenance or designee.

- V. Paragraph I, General: The following provision is hereby added:
 The Contractor shall maintain and service plants in public areas **only**. These areas, located at 3100 Main Street shall include, but is not limited to, the following:
 Offices and Conference Rooms for: The Chancellor; the Deputy Chancellor and the Vice Chancellor of Planning and Instruction, Board Services Conference Room, Auditorium, lobby areas and the Seminar Rooms located on the second level/floor.

Acknowledgement of Amendment No. 002 by:	Date:
Company Name (Bidder):	
Signed by:	
Name (Type or Print):	Title:

VI. Attachment No. 5, Plant Inventory: The following Inventories are hereby added for the respective locations shown below.

Americana Building, 811 Dallas, (Suite #600) Houston, Texas 77002			
Quantity	Description of Plants	Size	Location
1	Pothos Ivy	8"	Reception Area
3	Dracena Warneckeii	10"	Reception Area
2	Neanthebella	10"	Window Area
2	Kentia Palm	10"	Window Area
4	Dracena Lisa Cane	10"	Sitting Area
1	Massangeana Cane	10"	Sitting Area
Alief Continuing Education Center, 13803 Bissonnet Street, Houston, TX 77083			
Quantity	Description of Plants	Size	Location To be determined
3	Dracaena Massangeana Cane	14"	
1	Chamaedorea Seifrizii	14"	
3	White Bird of Paradise	14"	
1	Schefflera Amate	14"	
1	Marginata staggered	14"	
1	Agaonema Diamond Bay	14"	
1	Dracaena Marginata branched character	14"	
1	Hawaiian Dracaena Lisa cut back	12"	
2	Hawaiian Janet Craig cut back	10"	
1	Dracaena Massangeana Cane	10"	
1	Warnecki Lemon Lime	10"	
1	Dracaena Janet Craig Cane	10"	
1	Croton Petra w 6" Pothos Golden	6"	
1	Aglaonema Emerald Beauty	6"	
Pinemont Center, 1265 Pinemont, Houston, Texas 77018			
Quantity	Description of Plants	Size	Location
1	Bamboo Palm	10"	Library
1	Corn Plant	14"	First Hallway – Front of windows
21	Bamboo	14"	First Hallway – Front of windows
1	Ficus Ali	14"	Student Lounge
1	Arboricola Std.	6"	Student Lounge
1	Scheffelera	14"	Front Entrance – Reception Area
1	Silver Bay	14"	Front Entrance – Reception Area
1	Bird of Paradise	14"	Main Lobby – Carpeted Area
1	Corn Plant	14"	Main Lobby (Near Restrooms)