

Solicitation Amendment No. 001

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To: Prospective Bidder/Offeror:	Date:
To: Prospective Offerors	January 31, 2007
Project Title:	Project No.:
West Loop Campus Build-Out	07-15

Description of solicitation Amendment:

Instructions for Competitive Sealed Proposals (Section AA, Page 7 of 8): Change paragraph 14.2 of the Small Business Development Program requirements to read as follows:

"14.2 For this solicitation, HCC has established **25 percent** of the total amount of the price proposal as its goal for Small Business Participation."

Acknowledgement of Amendment No. _____ by:	Date:
Company Name (Bidder/Offerer):	
Signed by:	
Name (Type or Print):	Title:

(Revised January 30, 2007)

AA: INSTRUCTIONS FOR COMPETITIVE SEALED PROPOSALS

The presentations must show that the proposer clearly understands the requirements of the solicitation, and has a strategic plan and approach to complete the work.

14.0 Small Business Development Program (SBDP)

HCC has adopted a Small Business Development Program for small businesses attempting to provide goods and/or services as prime contractors or as subcontractors to other prime contractors to HCC. The program is designed to prevent discrimination by ensuring that small, underutilized and disadvantaged businesses are informed and prepared to compete for HCC procurements. HCC will neither discriminate nor select vendors on the basis of race, color, national origin, religion, gender, age or disability in its procurement selection process.

14.1 Small businesses whose gross annual income averaged over the past three (3) years does not exceed the Small Business Administration's size standard as specified in 13 CFR Part 121 are eligible to apply for participation in the program.

14.2 For this solicitation, HCC has established **25%** percent of the total amount of the price proposal as its goal for Small Business participation.

14.3 Good Faith Efforts: HCC will make a good faith effort to utilize small businesses in all contracts. The annual program goals may be met by contracting directly with small businesses or indirectly through subcontracting opportunities. Therefore, any business that contracts with HCC will be required to make a good faith effort to award subcontracts to small businesses. The subcontracting goal applies to all vendors regardless of their status. By implementing the following procedures, a contractor shall be presumed to have made a good faith effort:

- To the extent consistent with industry practices, divide the contract work into reasonable lots.
- Give notice to SBDP eligible firms of subcontract opportunities or post notices of such opportunities in newspapers and other circulars.
- Document reasons for rejecting a firm that bids on subcontracting opportunities.

[Note: Please complete and return, with the proposal documents, Exhibit AB, Contractor and First tier Subcontractor Form.]

15.0 Small Business Compliance Review

To ensure compliance with the small business participation goal in the resulting contract, the selected contractor will be required to meet with the procurement staff member responsible for this project and the HCC small business representative at the 50% and 75% completion phase to verify small business participation activity.

15.1 Proposals will be opened publicly to identify the names of the proposer and their respective proposed contract amount (Base Price plus total of all Alternates). Other contents of the Proposals will be afforded security sufficient to preclude disclosure of the contents prior to award.