

## QUESTIONS AND ANSWERS

### Southeast Campus Parking Infrastructure Improvements

#### Project No. 12-32

April 05, 2011

To: All Prospective Respondents

From: Houston Community College, Procurement Operations

Subject: Informational Letter #1 – The following questions were received in Procurement Operations within the time period specified in the solicitation document Request for Competitive Sealed Proposals / Southeast Campus Parking Infrastructure Improvements, Project No. 12-32.

#### Question #1:

I was wondering who the architect is for this project

#### HCC Answer:

LDS – Llewellyn Davis Sahni

#### Question #2:

Do you have a cost estimate?

#### HCC Answer:

Cost is estimated to be: \$2,500,000

#### Question #3:

During the pre-bid conference, you had given a time frame for the project of 6 months. If it must be completed prior to fall semester, then you have about 4 months.

#### HCC Answer:

The work in the parking lot that requires the pavement to be removed and replaced needs to be completed before the start of the fall semester.

#### Question #4

When will this project start?

#### HCC Answer:

Anticipated start is June 2012.

**Question #5**

Is the funding available for this project?

**HCC Answer:**

Project is funded.

**Question #6**

Since an electronic file of the bid documents is to be submitted, is it acceptable to turn in the electronic file (cd) within 24 hours of bid opening?

**HCC Answer:**

No, everything is to be turned in by the due date and time, with the exception of the electronic copy of the small business participation form (Attachment #8). Attachment #8 can be turned in on the following day within twenty-four (24) hours of the due date.

**Question #7**

What is the percentage amount for the bid security required for this project. Can we use a bid bond?

**HCC Answer:**

Performance and Payment Bonds are required:

- Payment Bond:

The Contractor shall furnish a Payment Bond in the amount equal to one hundred percent (100%) of the contract amount if the contract or purchase order is in excess of \$25,000.

- Performance Bond:

The Contractor shall furnish a Performance Bond in the amount equal to one hundred percent (100%) of the contract or purchase order amount if the contract is in excess of \$100,000.00.

**Question #8**

Is a Bid Bond required?

**HCC Answer:**

No.

**Question #9**

Page 4 – Instructions to Proposers, Item #2

Are the Technical proposal and the price proposal to bound together or separately?

Does the electronic copy need to have the price proposal in it?

**HCC Answer:**

Technical proposal is to be bound. Price proposal to be submitted in a separate, sealed envelope and labeled: Price Proposal, it can be included with your technical proposal package.

**Question # 10**

There are not any irrigation drawings. Are we to design the irrigation ourselves or not include irrigation in the price?

**HCC Answer:**

Irrigation is included an allowance, information will be provided prior to contract award.

**Question #11**

Page 4, Item 2 Small Business Development Questionnaire (Attachment 7)

Does the General Contractor Fill out this form and each subcontractor?

It says for it to be mailed separately with a copy of attachment 8. When is it due?

**HCC Answer:**

Attachment No. 7 (Small Business Questionnaire) is to be completed by the vendor (general contractor) submitting the proposal. Attachment No. 8 is to be included with proposal and a copy sent with Attachment No. 7 to Small Business Representative at the address listed. All is due on the due date of April 10, 2012 @ 2:00 p.m.

**Question #12**

If a Bid Bond is required please advise on the percentage (5% or 10%) and let us know if there's a form to fill out or if we are to provide our own form.

**HCC Answer:**

See answer to Question #8.

**Question #13**

I am trying to figure out how much concrete pavers you are requiring on the Parking infrastructure job. Can you pass that information on to me?

**HCC Answer:**

Approximately 4,500 feet.