



Solicitation Amendment No. 001

To: Prospective Bidder/Offeror:	Date:
Prospective Proposers	October 1, 2019
Project Title:	Project No.:
Pre-Construction Services – West Houston Campus Expansion	RFP 20-03
<p>Description of Solicitation Amendment:</p> <p>The Request for Proposal (Project RFP No. 20-03) is hereby amended as set forth below:</p> <ol style="list-style-type: none"> 1. Questions and answers have been released (below). <p>Please visit our website at https://www.hccs.edu/about-hcc/procurement/</p> <p>Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.</p>	
Acknowledgement of Amendment No. by:	Date:
Company Name (Bidder/Offerer):	
Signed by:	
Name (Type or Print):	Title:

REQUEST FOR PROPOSAL
PROJECT NO. RFP 20-03
PRE-CONSTRUCTION SERVICES – WEST HOUSTON CAMPUS EXPANSION
QUESTIONS AND ANSWERS No. 001

Date: October 1, 2019
To: Prospective Respondents
From: Procurement Operations Department, Houston Community College
Subject: Questions and Answers Responses

Q1. I would like to know if we could work with you on the telephone system (PBX, Cloud). Can you tell me what type of system you have now or what system you may be looking at?

Response: No. Your question is not applicable to the project scope.

Q2. How can I get access to the plans?

Response: There are no plans to issue. Refer to the Project Description for more information regarding the proposed building.

Q3. Project Overview: it states HCCS "is not seeking" professional design or other services that would constitute the practice of architectural or engineering; not seeking services that would constitute construction services or project management services.

Question: Are you seeking an independent third party cost estimating firm to provide the preconstruction services specified in the RFP?

Response: No, HCC, is seeking a General Contractor to provide the Scope of Services as detailed in the RFP.

Q4. Under Section 2 – Price Proposal, HCCS asks for firm-fixed hourly rates for: Project Executive, Pre-Con Mgr., Estimator, Superintendent, and Project Mgr. Typically as a third party cost estimating firm the disciplines provided for Preconstruction e.g. estimates, scheduling and project monitoring reports requiring the roles of a Principal, PM role, MEP and Senior/Junior Cost Estimators, and Schedulers. We do not have Superintendents on Staff.

Question: Do we not price for the Superintendent or Preconstruction Manager if we don't have those roles or can we substitute out the discipline/role?

Response: Refer to Q3 above. HCC, is not seeking a third-party cost estimating firm.

Q5. Under Section 1 – Scope of Services, Attend / participate in project meetings Schematic through Construction Document Services

Question: Do you anticipate a set number of project meetings for each phase? Will these meetings take place at HCCS offices?

Response: There is not a set number of meetings for each phase, but proposers can assume five meetings per phase for bidding purposes. Meetings will be held at HCCS offices.

Q6. Scope of Services: As described the Preconstruction Services firm selected will provide cost estimating, scheduling constructability and support for the project. Has a Design Team been selected for this project?

Question: If so, will the Preconstruction Services firm be serving as an independent third party to HCCS and reviewing and/or reconciling cost estimates with the Design Team?

Response: Yes, the successful respondent will be serving as an independent contractor directly to HCCS. The successful respondent will be required to provide their own cost estimating as detailed in the Scope of Services.

When issued, "Questions & Answers" shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Questions & Answers. All revisions, responses, and answers incorporated into the Questions & Answers are collaboratively from both the Procurement Operations and the applicable HCC Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Questions & Answers and to have incorporated them into this solicitation and resulting proposal response.

Furthermore, it is the responsibility of each Contractor to obtain any previous Questions & Answers associated with this solicitation

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