

Solicitation Amendment No. 002

Page 1 of 1

To: Prospective Bidder/Offeror:	Date:
Prospective Respondent	January 15, 2019
Project Title:	Project No.:
Cast Bronze Plaques	RFP-C 19-32
Description of Solicitation Amendment:	
<p>The Request for Proposals (Project RFP-C No. 19-32) is hereby amended as set forth below:</p> <ol style="list-style-type: none"> 1. The Proposal submittal due date has changed from Thursday, January 17, 2019, 2:00 pm to <u>Thursday, January 24, 2019, 2:00 pm (local time).</u> 2. Extra Contractual Items and Services The initial purchase will be for 11 plaques. Additional plaques will be purchased on resulting contract when building preparations are complete. HCC reserves the right to purchase goods or services of a related or similar nature and kind from the contractor. Such goods or services, if purchased, shall be on an as needed basis at the contractor's then-prevailing prices; provided, however, that such prices are deemed reasonable by HCC. The Contractor shall be required to hold the price for 12 months. 3. Questions and Answers No. 001. (attached below) Please visit our website at https://www.hccs.edu/about-hcc/procurement/ 	
	Date:
Company Name (Bidder/Offerer):	
Signed by:	
Name (Type or Print):	Title:

REQUEST FOR PROPOSAL
PROJECT NO. RFP-C 19-32
CAST BRONZE PLAQUES

QUESTIONS AND ANSWERS No. 001

Date: January 15, 2019
To: Prospective Respondents
From: Procurement Operations Department, Houston Community College
Subject: Questions and Answers Responses

Q1. Please provide more information for the following;
Exact sizing: Shown as 36" x 36" with a 10" x 15" bas relief?

Response: Yes. Refer to Page No. 8, Section 3.1.1 Size: 36" x 36" with 15" x 10" Single Head Bas Relief for Picture.

Q2. **Material:**
Cast bronze – bronze color?
Cast aluminum – silver color?
Cast brass – brass color?

Response: Refer to Page No. Page No. 8, Section 3.1, Cast Bronze Plaque Specifications.

Q3. **Background Color:**
Black?
Dark brown?
Light brown?
Light oxide?
Dark oxide?

Response: Refer to Page No. 8, Section 3.1.3. Color: Duranodic Bronze, painted to match the edge of the bronze plaque. Dark Oxide (Darker Brown).

Q4. **Background Texture:**

Leatherette?

Pebble?

Smooth?

Response: Refer to Page No. 8, Section No. 3.1.4 Texture: Leatherette (default)

Q5. **Letters – Specify if specific font is to be used:**

All caps – same size (Times Roman Font)?

Larger & smaller – all caps (Times Roman Font)?

Upper & Lower case (Times Roman Font)?

Exact Font Match to be supplied by electronic artwork – (Additional charge)?

Response: Refer to Page No. 9, all caps.

Q6. **Border Style:**

Straight edge?

Single line?

Double line (extra charge)?

Beveled edge?

Single line bevel edge (extra charge)?

Double line bevel edge (extra charge)?

Response: Refer to Page No. 8, Section 3.1.7 Border: Single line (default) or as shown on sample photo.

Q7.

Mounting:

Concealed?

Holes & screws (screws not included), # of holes:_____?

Screws & Rosettes (extra charge)?

Bronze stake (priced per inch)?

Response: Refer to Page No. 8, Section 3.1.9, Blind Studs for Concealed Anchoring: Qty. 6 or more - 1/4" Studs (default = 4 studs; for sizes above 100 sq. inches min. 6 studs and additional 1 stud for every additional 200 sq. inches).

Q8.

Section 2 "Solicitation Schedule" - Contractor Must Make Thorough Study and Investigation, Page No. 8 of 23. Is there a list of locations where these plaques will be installed? Is there an individual at each location familiar with the location so we can become familiar with the worksite?

Response: See the list below for the first 11 locations. The contractor may reach out to the college operations officers or campus managers for site visit.

Q9.

In picture of Felix Fraga on Page No. 10 of 23, how tall is the silhouette? This will give us how high you want the plaque. What is the distance between the top of the plaque and the bottom of the letters?

Response: The silhouette, is 6ft. tall. The distance is approximately, 1 foot.

Q10.

Section 3 "Scope of Services" Subsection 5, "Delivery" Page No. 11 of 23, is there a list of locations where these will be delivered? Is there a certain number of plaques for each location?

Response: See the list below for the first 11 locations. One (1) plaque to be installed at each of the designated locations.

Q11.

Section 5 "Pricing" Page No. 12 of 23, Item #1 calls for delivered cost of each plaque. Will these be ordered at one time or throughout the year?

Response: The orders will be placed individually through-out a twelve-month time period.

Q12.

There is no request for pricing or installation for the Pro-3D lettering as called for in 3.2, 3.2.1, is this in scope?

Response: The Contractor's price response will a complete "Turn-Key" price for all materials and complete installation cost.

Q13. Section 3.1, is clearly referring to the cast bronze plaque but, Section 3.2 seems to be talking about lettering instead. Perhaps the lettering the "Photo 2" that reads "FELIX FRAGA" but, there isn't any specifics detailing much else. It does say 8" extruded plastic" which has nothing to do with cast bronze plaques. Any help would be great?

Response: Section 3.1, refers only to the cast bronze plaque. Section 3.2 refers to Plaque Details: Wall mount letters above the plaque. See Photo No. 2 on Page No. 8. Refer to Subsection 3.2.1, Font and Materials: Pro-3D extruded plastic lettering, 10 ft. wide with 8 inch letters.

Q14. Are walls in the 16 locations same? As in painted dry wall or, is there variation – tile, rough surfaces?

Responses: Walls at each location may contain various finished and colors.

Q15. Can someone at each locations, or at a few locations show us the walls if we make ourselves available at the location before bid due date?

Response: See the list below for the first 11 locations. The contractor may reach out to the college campus managers for a site visit.

Q16. 3D Letters plastic letters "Felix Fraga" above each plaque as on page 10, "Photo No. 2" are to be how thick, 1" thick, or more?

Response: 1 inch.

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**11 CAMPUS LISTINGS AND
CAMPUS AND AREA MANAGER CONTACTS**

CAMPUS	ADDRESS (PRIMARY)	CONTACT PERSON	PHONE NUMBER
Central College		Debra Robinson Keffus Falls	713-718-2703 713-718-6615
JD Boney Building	1215 Holman St.		
Heinmen Theater	3517 Austin St.		
J.B. Whitely Building	1301 Alabama St.		
Willie Gay Hall	1990 W. Airport Blvd.	Charles Whigham	713-718-6637
Coleman College			
Coleman Medical Science Building & Medical Tower	1900 & 1919 Pressler St.	Sandra Roman	713-718-7483
Northeast College			
John B. Codwell Building	555 Community College Dr.	Dr. Abe Bryant	713-718-2169
Roland Smith Building	555 Community College Dr.		
Southeast College			
Angela Morales Building	6815 Rustic St.	Rose Pena	713-718-7259
Felix Morales Building	6815 Rustic St.	Ernesto Garza	713-718-7118
Southwest College			
Scarcella Science & Technology Center, Building A.	10141 Cash Rd.	Dumisani Sayi	713-718-5663
AREA MANAGERS			
Central Campus		John Robertson	214-543-1456
Southwest/ Coleman/ Willie Lee Gay Hall		Jesse Patrick	713-539-3088
Northeast / Southeast Campuses		Faybian Pierre	713-539-3152

When issued, "Questions & Answers" shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Questions & Answers. All revisions, responses, and answers incorporated into the Questions & Answers are collaboratively from both the Procurement Operations and the applicable HCC Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Questions & Answers and to have incorporated them into this solicitation and resulting proposal response.

Furthermore, it is the responsibility of each Contractor to obtain any previous Questions & Answers associated with this solicitation.

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