



**Solicitation Amendment No. 1**

<b>To: Prospective Bidder/Offeror:</b>	<b>Date:</b>
Prospective Respondents	November 14, 2019
<b>Project Title:</b>	<b>Project No.:</b>
Architectural & Engineering Services For The New First Responders Training Facility	RFQ 20-09
Description of Solicitation Amendment: The Request for Proposal (Project RFQ No. 20-09) is hereby amended as set forth below:	
<p>1. Page 3 of 37, Sub-Section 1.1.1, Contract Award and Execution, Paragraph 5, has been changed as stated below;</p> <p>If, for any reason, a Contract cannot be executed with a selected Respondent within 30 days of HCC’s determination to contract with that Respondent, HCC <b>will may</b> notify that Respondent in writing, and HCC may then initiate negotiations with the next most qualified Respondent. Notwithstanding the proceeding, it is the goal of HCC to select, negotiate, and award the Contract within 180 days of this Solicitation closing.</p>	
<p>2. Page 9 of 37, Section 2, Eligibility for Award, Paragraph “c”, has been changed as stated below;</p> <p>A person is not eligible to be considered for award of this solicitation or any resulting contract or to be a subcontractor of the proposer or prime contractor if the person assisted in the development of this solicitation or any part of this solicitation. <del>or if the person participated in a project related to this solicitation when such participation would give the person special knowledge that would give that person or a prime contractor an unfair advantage over other proposers.</del></p>	
<p>3. Questions and Answers No. 001, have been released (below).</p>	
Please visit our website at <a href="https://www.hccs.edu/about-hcc/procurement/">https://www.hccs.edu/about-hcc/procurement/</a>	
Except as provided herein, all terms and conditions of the solicitation remain unchanged and in full force and effect.	
<b>Acknowledgement of Amendment No. by:</b>	<b>Date:</b>
<b>Company Name (Bidder/Offerer):</b>	
<b>Signed by:</b>	
<b>Name (Type or Print):</b>	<b>Title:</b>

**REQUEST FOR PROPOSAL**  
**PROJECT NO. RFQ 20-09**  
**PROFESSIONAL ARCHITECTURAL & ENGINEERING SERVICES FOR THE NEW FIRST**  
**RESPONDERS TRAINING FACILITY**  
**QUESTIONS AND ANSWERS No. 1**

Date: November 14, 2019  
To: Prospective Respondents  
From: Procurement Operations Department, Houston Community College  
Subject: Questions and Answers Responses

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- Q1. We are concerned about the RFQ note on Page 9, Item C. It says that nobody that performed the work (or work like this) can be a prime or sub because it gives them an unfair advantage. Since Smith & Company was part of the team that worked on the feasibility study for this project, that requirement takes out our entire team, and because of the need for the specialization, that would prevent our entire team from submitting.

"c." A person is not eligible to be considered for award of this solicitation or any resulting contract or to be a subcontractor of the proposer or prime contractor if the person assisted in the development of this solicitation or any part of this solicitation or if the person participated in a project related to this solicitation when such participation would give the person special knowledge that would give that person or a prime contractor an unfair advantage over other proposers.

Please clarify?

**Response: See Solicitation Amendment No. 001, Item No. 2.**

- Q2. Note on Page 5, Item 2.1 e. You don't want an entire team? How are we going to meet the small business requirements without submitting an entire team?

"e) Will work with the Owner and Project Manager in the selection of the supporting consultants, including MEP Engineer, Structural Engineer, Civil Engineer, Water Treatment Consultant, Landscape, Life Safety, Controls, Building Envelope, and Roofing. These consultants will be included in the Architects Basic Scope of Services."

**Response: Architect should submit the entire proposed team.**

- Q3. We are not certified in the state of Texas as a MBE, DBE, or SBE, but our MBE, DBE, and AABE is recognized federally. In addition, we are also HUB Zone certified. Would this count towards the SBDP goal set forth in this RFQ? Also, where did you receive our contact information?

**Response: No. See Page 16 of 37, Item No. 14 Small Business Development Program for additional information regarding certifications recognized by HCC.**

- Q4. Will a list of the pre-proposal attendees be distributed after the 11/12 meeting or will it be posted on your website for the purposes of outreach for teaming?

**Response: Yes, the pre-submittal attendance sign-in roster is posted on the HCC, Procurement website**

<https://www.hccs.edu/about-hcc/procurement/rfq/bid-title-305445-en.html>

- Q5. If a list will not be distributed, do you have any historical data for firms who have completed large scale projects for your organization within the last 5 - 7 years?

**Response: See the response to Question No. 2, above.**

When issued, "Questions & Answers" shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Questions & Answers. All revisions, responses, and answers incorporated into the Questions & Answers are collaboratively from both the Procurement Operations and the applicable HCC Department(s). It is the responsibility of the bidder/respondent to ensure that it has obtained all such letter(s). By submitting a bid on this project, bidders/respondents shall be deemed to have received all Questions & Answers and to have incorporated them into this solicitation and resulting proposal response.

Furthermore, it is the responsibility of each Contractor to obtain any previous Questions & Answers associated with this solicitation

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